JOB DESCRIPTION

Job Title: Mental Health/Substance Abuse Therapist

Qualifications: Master’s degree or higher in mental health field. Must possess a license from the State of Wyoming Mental Health Professions Licensing Board that allows for the independent practice of Clinical Services. Acceptable licenses are: LCSW, LMFT and LPC. Provisional licenses are acceptable for up to three (3) years as long as provisional license is current. Must maintain a professional license and stay current (not revoked, suspended, or lapsed in registration), valid and unrestricted.

Supervised by: Clinical Director

Duties: The Mental Health/Substance Abuse Therapist will be responsible for providing mental health and substance abuse treatment services in an outpatient facility. The specific duties will include:

1. Clinical assessments, treatment, case management, consultation, referral and education according to the individual’s professional discipline. Services shall be provided in accordance with the established Wyoming Mental Health and Substance Abuse Standards as well as within the scope of practice of the individual.
2. Conduct psychosocial evaluations and provide therapeutic interventions including crisis counseling to individuals, groups and families as needed to facilitate.
3. Evaluate the individual and family systems as well as assess client’s functioning within work, family and routines of daily living and identifies areas needing continued support, resources and treatment in order to assist clients.
4. Develop, implement, and maintain partnerships with other community providers.
5. Maintain case records to reflect course of treatment and provide required documentation. Provide follow-up and aftercare planning services as needed. Expeditiously discharges inactive clients.
6. Provide emergency services during work hours and after hours as assigned.
7. Attend staff meetings, supervisory conferences, and other activities, which ensure the smooth functioning of clinical operations.
8. Other duties as determined by the Clinical Director.

Mental Health/Substance Abuse Therapist

Clinical Director

Executive Director